

# BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

## MINUTES OF THE REMOTE MEETING OF THE EMERGENCY SUPPORT SUBCOMMITTEE HELD ON 16<sup>TH</sup> JUNE 2020 AT 6:30PM

Start: 6:00PM  
Finish: 8:15PM

<b>Councillors present:</b>	Clough, Owen, Williams
<b>Councillors in attendance not a member of this committee:</b>	Dawson, (Part of meeting), Holmes, Simpson and Winnard
<b>In attendance:</b>	Ruth Batterley, Town Clerk
<b>Non Councillor members of the sub-committee</b>	Michelle Chapman and Lynne Williams.
<b>Members of the public:</b>	None

### 2021/01 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

There were no reasons for absence. Councillor Brazendale was not present.

### 2021/02 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None

### 2021/03 Minutes

#### To approve the minutes of the meeting held on 4<sup>th</sup> December 2019

Councillor Williams advised he had not updated the Emergency Plan.

Subject to the above:

**Resolved** to approve the minutes of the meeting held on 4th December 2019.

### 2021/04 Public Participation

**Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.**

None

### 2021/05 To review:

- a) **The subcommittee terms of reference.** Clarity is to be provided on the name of the subcommittee. It is the Emergency Support Subcommittee. **Resolved** to recommend the terms

of reference to the Finance and General Purposes Committee for its approval.

- b) **The Emergency Plan.** There was discussion about this item. Councillor Dawson left the meeting at 7:40pm. Resolved that the Emergency Support Subcommittee will recommend to the Finance and General Purposes committee:
1. A thorough review of the Emergency Plan including consideration of how, and by whom, any response will be initiated. This is so that individuals and groups know what they need to do in the event of a declared emergency.
  2. Consideration of purchasing a pre-prepared card with contact information for residents
  3. Consider establishing a standing network of local groups
  4. Consider a network of street adopters
  5. Consider an emergency response mobile telephone
  6. Review location and contents of emergency box including the question of ownership and future supplies.